

HUMAN RESOURCE OFFICE
THE ADJUTANT GENERAL OF VIRGINIA
BUILDING 316, FORT PICKETT
BLACKSTONE, VA 23824-6316

STATEWIDE ARMY AGR VACANCY ANNOUNCEMENT

ANNOUNCEMENT NUMBER: SWR-05 (This announcement supercedes announcement
#SWR-04)

POSITION TITLE: RECRUITER

GRADES: E4 with PLDC/SGT/E5 - SFC/E7 **DMOS:** 79T20/30/40

FEMALE ASSIGNMENT ELIGIBILITY: YES

UNIT: Det 4, HQ STARC VaARNG (Recruiting & Retention)

LOCATION: TBD

OPENING DATE: 1 October 2004 **CLOSING DATE:** 30 September 2005

POC FOR ADDITIONAL INFORMATION: SSG Sheryl Scott, (434) 298-6330, or DSN
438-6330 or e-mail Mrs Brenda Ralls at Brenda.ralls@va.ngb.army.mil

WHO MAY APPLY: Open to all AGR/Military Technicians/Traditional members of
the Virginia Army National Guard. Individuals must be in the grade of SGT/E5
through SFC/E7. Applications will be accepted from SPC/E4's eligible for
immediate promotion to SGT/E5 upon assignment. Applicants must either have a
GT score of 110 or a minimum GT score of 100 with a minimum ST score of 100.
These scores must be documented on your certified DA Form 2-1 or MEPCOM For
714A.

QUALIFICATIONS FOR ENTRY IN THE AGR PROGRAM:

MEMBERSHIP: When applying for an AGR position on full-time National Guard
duty (FTNGD) under State control, must be a federally recognized ARNGUS
soldier. Appointment, or enlistment, must be completed prior to reporting to
an initial AGR entry point.

AGE: If an enlisted soldier, must be 18 years of age and not have reached
his or her 55th birthday.

PHYSICAL AND MEDICAL: Must be medically certified as drug free, be tested
negative for human immunodeficiency virus (HIV), and not be pregnant, per AR
40-501 and AR 600-110. Must meet the body composition standards prescribed
in AR 600-9. Must meet the medical fitness standards for retention per AR
40-501, chapter 3.

MILITARY EDUCATION: If an enlisted soldier, must have completed initial
entry training (IET)

YEARS OF SERVICE: Must be able to complete a 3-year initial tour of AD or
FTNGD prior to completing 18 years of AS. The date of mandatory removal

VAHR-M

SUBJECT: VaARNG AGR Vacancy Announcement Number SWR-05, Recruiter

from an active status based on age, or service (without an extensions), under any provisions of law or regulation.

REENLISTMENT OR EXTENSION: If an enlisted soldier, must be eligible for reenlistment or extension per NGR 600-200 (ARNGUS).

ADMINISTRATIVE REQUIREMENT: Must sign an appropriate certificate of agreement and understanding relative to service on AGR status.

NOTE: Enlisted soldiers, in the duty position of recruiting and retention, must become MOS qualified not later than six months after entry onto AD/FTNGD, or be released from AD/FTNGD. (This is subject to the availability of military occupational specialty qualification (MOSQ) school quotas and funding).

LENGTH OF TOUR: Three (3) years. Selected individual will be required to remain in this position for 3 years. Members successfully completing their initial tour will be afforded priority for tour extension as a career recruiter or possible placement into other AGR FTM positions after completing initial tour.

QUALIFICATIONS REQUIREMENTS:

1. Must meet all selection criteria IAW NGB 601-1, 600-200, 600-5, 600-10 and AR 135-18.
2. Must meet medical standards prescribed by chapter 2, AR 40-501 and physical standards prescribed by AR 600-9 prior to being appointed to the position.
3. Selected individual must extend for a period equal to the AGR tour length.
4. If not already AGR, the individual must be eligible to complete a minimum of five (5) years in AGR status immediately prior to his/her mandatory separation date or prior to completing 18 years of Active Federal Service. If you have more than 17 years of active federal service a waiver is required.
5. Individual must be eligible or possess a secret security clearance.
6. Must not be a candidate for elective office, holding a civil office (full or part-time), or engaged in partisan political activities as defined by DoD Directive 5500.7, Joint Ethics Regulation.
7. Must successfully complete 79T training within 1 year of assignment.
8. Must have a valid civilian driver's license with no record of careless, reckless or unsafe driving.

VAHR-M

SUBJECT: VaARNG AGR Vacancy Announcement Number SWR-05, Recruiter

9. Must have no current credit problems or bankruptcy within the past five years.

10. Not currently nor have previously enrolled in the past 12 months in a drug or alcohol dependency intervention program of any type. No alcohol related incidents within the past 5 years such as DUI, DWI, or drunk and disorderly.

11. If you are a sole parents, a legal guardian, or are married to a member of any branch of armed service, you may apply and you will be considered on a case by case basis. You must submit a family care plan with your packet.

12. Must relocate, if not already living within a commuting distance of 45 miles/minutes from home of record to recruiting duty station.

Additional Information: Applicant will be required to sign a statement of understanding during the board process. This statement indicates that you understand that if you are offered a position and you are not onboard/assigned within 60 days of the date you accepted the position the job offer can be withdrawn.

HOW TO APPLY: Interested applicants must submit the following documents:

1. Completed NGB Form 34-1 (**signed and dated**)
2. Copies of last **five consecutive** NCOERs. If you are a new E-5 and have not yet received an NCOER, you may submit an letter of recommendation in lieu of the NCOER.
3. **Certified** copy of DA Form 2-1. Certified means having the Personnel Services Branch (PSB), stamp or type that your DA Form 2-1 is a "True Copy" and a signature by PSB personnel.
4. Photograph in Class A uniform (taken within the last 12 months). Official photo not required. Photo must be dated.
5. Documentation to support all periods of duty/service

DA Form 1506, or NGB Forms 23/23B.

6. Geographical Preference Sheet
7. Any additional information the applicant may wish to submit.
8. Driving Record Report and Proof of Insurance (dated within 30 days).
9. Current physical (DD2807-1 and DD2808 completed within the last five years).
10. Family Care Plan (If applicable).
11. Statement of Understanding

SECURITY CLEARANCE: Position requires a "SECRET" security clearance. Must be eligible to obtain as a minimum, an "interim" clearance **prior to appointment** to the position. If tentatively selected for a position and soldier is not eligible for an interim clearance prior to appointment to the position, and a waiver is not approved, the offer for the position will be revoked.

VAHR-M

SUBJECT: VaARNG AGR Vacancy Announcement Number SWR-05, Recruiter

SPECIAL INFORMATION: Incomplete applications submitted for this vacancy announcement will not be considered. Applicants are responsible for maintaining current information on their application. Failure to provide current information may result in non-referral for consideration.

REMARKS: Submit applications to this HQ, ATTN: VAHR-M, Building 316, Ft Pickett, Blackstone, Virginia 23824-6316, NLT close of business on 1 September 2005. Do not submit application packets in notebooks, folders, document protectors or with any other form of binding. **No faxed applications will be accepted.**

A complete listing of all current Virginia National Guard AGR Employment Opportunity Announcements is available at www.varich.ang.af.mil (Click on Job Announcements).

FOR THE ADJUTANT GENERAL:

//signed//
DAVID A. ARCHER
COL, AD, VaARNG
Human Resource Officer